



Agenda

Planning and Licensing Committee

Tuesday, 1 September 2015 at 7.00 pm
Council Chamber - Town Hall

Membership (Quorum-4)

Cllrs McCheyne (Chair), Trump (Vice-Chair), Barrell, Carter, Cloke, Keeble, Morrissey, Mynott, Newberry, Reed, Tee and Wiles

Agenda Item	Item	Wards(s) Affected	Page No
1.	Apologies for Absence		
2.	Minutes of the Previous Meeting		7 - 24
3.	Review of the Statement of Licensing policy under LA2003	All Wards	25 - 68
4.	Response to Chelmsford City Council's Duty to Co-operate Scoping Report	All Wards	69 - 78
5.	Delegation - Certificates of Lawfulness To follow.	All Wards	
6.	206 HATCH ROAD PILGRIMS HATCH ESSEX CM15 9QN NEW CHALET DWELLING TO REAR OF 206 HATCH ROAD WITH ACCESS VIA ALDERTON CLOSE APPLICATION NO: 15/00426/FUL	Pilgrims Hatch	79 - 92

- | | | | |
|-----|--|---------------------------------|-----------|
| 7. | <p>THE SURGERY SITE AND LANDINGS OUTINGS LANE
DODDINGHURST ESSEX CM15 0LS</p> <p>DEMOLITION OF FORMER DOCTORS SURGERY AND
ADJACENT DWELLING KNOWN AS THE LANDINGS AND
CONSTRUCTION OF 6 NO. DETACHED DWELLINGS AND 2
NO SEMI-DETACHED DWELLINGS.</p> <p>APPLICATION NO: 15/00267/FUL</p> | Brizes &
Doddington
hurst | 93 - 108 |
| 8. | <p>6 BOWHAY HUTTON ESSEX CM13 2JX</p> <p>DEMOLISH GARAGE AND CONSTRUCT TWO STOREY SIDE
AND FRONT EXTENSIONS AND A PART SINGLE STOREY,
PART TWO STOREY REAR EXTENSION. GLASS CANOPY
TO FRONT AND FENESTRATION ALTERATIONS.</p> <p>APPLICATION NO: 15/00712/FUL</p> | Hutton
South | 109 - 120 |
| 9. | <p>POPLAR HALL POPLAR DRIVE HUTTON ESSEX CM13 1YU</p> <p>VARIATION OF CONDITION 25 (PROVISION OF PARKING
SPACES AS PER STANDARDS (LISTED BUILDING 80,
BOWLING GREEN/LODGE HOUSE 25, PAVILION & PITCHES
40) OF APPLICATION 85/00888/FUL (CHANGING
ACCOMMODATION AND CAR PARKING AREAS AND USE
OF LISTED BUILDING FOR COMMUNITY PURPOSES)
ADDITIONAL PARKING FOR LONG-STAY PARKING, TO
INCLUDE PARKING BETWEEN 08.00 AND 19.00, MONDAY
TO FRIDAY FOR SEASON TICKET HOLDERS, AND SCHOOL
DROP OFF AND COLLECTION.</p> <p>APPLICATION NO: 15/00456/FUL</p> | Hutton
North | 121 - 128 |
| 10. | <p>BRIGADE HEAD QUARTERS RAYLEIGH CLOSE HUTTON
ESSEX CM13 1AL</p> <p>CHANGE OF USE OF FIRE DEPOT TO TEMPORARY
COMMUTER CAR PARK BETWEEN THE HOURS OF 07:00
TO 19:00 HOURS MONDAY TO FRIDAY DURING THE
CONSTRUCTION PHASE OF CROSSRAIL</p> <p>APPLICATION NO: 15/00881/FUL</p> | Hutton
Central | 129 - 136 |

11. **Urgent Business**

A handwritten signature in black ink, appearing to read 'P. L. Russell', with a large, sweeping underline.

Head of Paid Service

Town Hall
Brentwood, Essex
21.08.2015

Information for Members

Substitutes

The names of substitutes shall be announced at the start of the meeting by the Chair and the substitution shall cease at the end of the meeting.

Where substitution is permitted, substitutes for quasi judicial/regulatory committees must be drawn from Members who have received training in quasi- judicial/regulatory decision making. If a casual vacancy occurs on a quasi judicial/regulatory committee it will not be filled until the nominated member has been trained.

Rights to Attend and Speak

Any Members may attend any Committee to which these procedure rules apply.

A Member who is not a member of the Committee may speak at the meeting. The Member may speak at the Chair's discretion, it being the expectation that a Member will be allowed to speak on a ward matter.

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting.

Point of Order/ Personal explanation/ Point of Information

Point of Order

A member may raise a point of order at any time. The Chair will hear them immediately. A point of order may only relate to an alleged breach of these Procedure Rules or the law. The Member must indicate the rule or law and the way in which they consider it has been broken. The ruling of the Chair on the point of order will be final.

Personal Explanation

A member may make a personal explanation at any time. A personal explanation must relate to some material part of an earlier speech by the member which may appear to have been misunderstood in the present debate, or outside of the meeting. The ruling of the Chair on the admissibility of a personal explanation will be final.

Point of Information or clarification

A point of information or clarification must relate to the matter being debated. If a Member wishes to raise a point of information, he/she must first seek the permission of the Chair. The Member must specify the nature of the information he/she wishes to provide and its importance to the current debate, If the Chair gives his/her permission, the Member will give the additional information succinctly. Points of Information or clarification should be used in exceptional circumstances and should not be used to interrupt other speakers or to make a further speech when he/she has already spoken during the debate. The ruling of the Chair on the admissibility of a point of information or clarification will be final.

Material for Planning Consideration

The following are among the most common issues which the Planning Committee can take into consideration in reaching a decision:-

- Planning policy such as adopted Brentwood Replacement Local Plan, Government guidance, case law, previous decisions of the Council;
- Design, appearance and layout;
- Impact on visual or residual amenity including potential loss of daylight or sunlight or overshadowing, loss of privacy, noise disturbance, smell or nuisance;
- Impact on trees, listed buildings or a conservation area;
- Highway safety and traffic;
- Health and safety;
- Crime and fear of crime;
- Economic impact – job creation, employment market and prosperity.

The following are among the most common issues that are not relevant planning issues and the Planning Committee cannot take these issues into account in reaching a decision:-

- Land ownership issues including private property rights, boundary or access disputes;
- Effects on property values;
- Restrictive covenants;
- Loss of a private view;
- Identity of the applicant, their personality or previous history, or a developer's motives
- Competition
- The possibility of a "better" site or "better" use
- Anything covered by other legislation.

Information for Members of the Public

Access to Information and Meetings

You have the right to attend all meetings of the Council and Committees. You also have the right to see the agenda, which will be published no later than 5 working days before the meeting, and minutes once they are published. Dates of the meetings are available at www.brentwood.gov.uk.

Webcasts

All of the Council's meetings are webcast, except where it is necessary for the items of business to be considered in private session (please see below).

If you are seated in the public area of the Council Chamber, it is likely that your image will be captured by the recording cameras and this will result in your image becoming part of the broadcast. This may infringe your Human Rights and if you wish to avoid this, you can sit in the upper public gallery of the Council Chamber.

Guidelines on filming, photography, recording and use of social media at council and committee meetings

The council welcomes the filming, photography, recording and use of social media at council and committee meetings as a means of reporting on its proceedings because it helps to make the council more transparent and accountable to its local communities.

Where members of the public use a laptop, tablet device, smart phone or similar devices to make recordings, these devices must be set to 'silent' mode to avoid interrupting proceedings of the council or committee.

If you wish to record the proceedings of a meeting and have any special requirements or are intending to bring in large equipment then please contact the Communications Team before the meeting.

The use of flash photography or additional lighting may be allowed provided it has been discussed prior to the meeting and agreement reached to ensure that it will not disrupt proceedings.

The Chair of the meeting may terminate or suspend filming, photography, recording and use of social media if any of these activities, in their opinion, are disrupting proceedings at the meeting.

Private Session

Occasionally meetings will need to discuss some of its business in private. This can only happen on a limited range of issues, which are set by law. When a Committee does so, you will be asked to leave the meeting.

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Access

There is wheelchair access to the Town Hall from the Main Entrance. There is an induction loop in the Council Chamber.

Evacuation Procedures

Evacuate the building using the nearest available exit and congregate at the assembly point in the North Front Car Park.